



PETERSBURGH PUBLIC LIBRARY DVD LOAN POLICY

POLICY:

- DVDs may be borrowed upon the presentation of a valid Petersburgh Public Library card or a card valid at one of the other Upper Hudson Library System libraries. DVD privileges are non-transferable. The card owner **MUST** be present when DVDs are borrowed.
- DVDs may be borrowed if a patron owes no more than \$4.99 in library fines.
- New DVDs may be borrowed for **ONE WEEK** with **NO RENEWALS** due to high demand. The item may not be transferred to a family member's card.
- Non-new DVDs may be borrowed for **ONE WEEK** with a single one week renewal if available (there are no holds on the item). The item may not be transferred to a family member's card.
- DVDs may be returned inside any library that is part of the Upper Hudson Library System. DVDs may also be returned in specially marked outdoor **MEDIA/VIDEO** drops. DVDs may **NOT** be placed in the general Book Drop. A fine of \$2.00 per DVD will be charged for any DVDs incorrectly put in the Book Drop.
- In return for the privilege of borrowing DVDs, borrowers understand that they are responsible for returning the materials on time and in good condition. Furthermore, borrowers are responsible for paying overdue charges, damages, or losses. Borrowers will notify the library staff promptly of any problems with the DVDs.
- The Petersburgh Public Library staff will not restrict borrowing on the basis of material content. According to Library Standards, a parent or guardian is responsible for the selection of materials for his or her child/ward. Parents/legal guardians are responsible for all losses, costs and fines incurred by minor patrons.

- Please play DVDs at room temperature and keep away from extremes of heat and cold. Protect DVDs from dust, dirt, moisture, and fingerprints. KEEP DVDS AWAY FROM ALL MAGNETIC FIELDS.
- WARNING: Federal law provides severe civil and criminal penalties for the unauthorized reproduction, distribution, or exhibition of copyrighted motion pictures and video discs (Title 17, United States Code, Sections 501 and 506). The Federal Bureau of Investigations investigates allegations of criminal copyright infringement (Title 17, United States Code, Section 506).

Fines

- A fine of \$1.00 per library day will be charged for each DVD that is overdue up to the replacement cost of the DVD.
 - › A video/DVD borrowed on Monday must be returned by 6:00 P.M. the following Monday.
 - › A video/DVD borrowed on Tuesday must be returned by 6:00 P.M. the following Tuesday.
 - › A video/DVD borrowed on Wednesday must be returned by 7:00 P.M. the following Wednesday.
 - › A video/DVD borrowed on Thursday must be returned by 6:00 P.M. the following Thursday.
 - › A video/DVD borrowed on Friday must be returned by 6:00 P.M. the following Friday.
 - › A video/DVD borrowed on Saturday must be returned by 12:30 P.M. the following Saturday.
- A fine of \$2.00 per DVD will be charged for any DVDs incorrectly put in the Book Drop. DVDs should be returned in specially marked MEDIA/VIDEO drops.

ADOPTED DATE: October 04, 2010 (Estimated)

REVISED DATE: December 5, 2018